



BELGIAN NATIONAL TEAM SINGLES & SYNCHRONIZED SKATING SEASON 2018-2019

Single skating

General rules:

- The National Belgian Team singles will consist of three **(3)** different teams, named Team-A, Team-B and Team C.
- These teams are divided into different levels described as follows:
 - Team A: can participate in ISU Championships, JGP, SGP and ISU listed Competitions
 - Team B: can participate in ISU listed Competitions and foreign Selected International Interclubs
 - Team C: can participate in Foreign Selected International Interclub Competitions
- Only the KBKF/FRBPA can enter the skaters into International ISU-listed Competitions, International Interclub Competitions which are linked to ISU-listed Competitions, ISU Challenger Series, GP Seniors, JGP, Junior World-, Senior European- and Senior World Championships.
- For foreign Selected International Interclub Competitions selected by KBKF/FRBPA the club must enter their skaters in this competitions with a copy mail to the respective responsible.
Sport coordinator: vera.vandecaveye@skynet.be
National Secretary: secretariaat.kbkf@telenet.be
- Head coaches of skaters from Teams A & B must inform the Sport Coordinator by mail of the following information:
 - The music choice of the selected skaters, if there are changes
 - The summer training planning
 - The competition planning national and international competitions
 - Planning changes during the season need to be reported by mail to the Sport Coordinator
 - Information about injuries or illness must be reported immediately to the Sport Coordinator by mail.
- Skaters of the BNT Teams A & B are required to show their programs which they will skate abroad to the Sport Coordinator (in competition dress if possible) together with (if possible) a judge with minimum qualification of international level. The Sport Coordinator will contact the respective coaches of the skaters by mail to make an appointment at the end of August – early September to check the programs. The Sport Coordinator and the Judge will give input to the coach and skater.

Citizenship requirements:

- See latest ISU communication n°2030 – Rule 109

International Team A-singles

To be members of this team, skaters must have obtained the following Minimum Belgian Scores in:

Technical Element Score (TES), Components Score, Total Segment Scores (Short & Free program)

or Total Result Score

THESE REQUIRED SCORES CAN BE OBTAINED AT THE FOLLOWING COMPETITIONS:

- International ISU-listed competitions.
- Each minimum Belgian score can be obtained at different International ISU Competitions
- Required minimum Belgian scores for Junior Grand Prix Series must be obtained in **Junior** ISU-listed Competitions and/or National Belgian Championship.
- Required minimum Belgian scores for Junior World Championship may be obtained in **Junior/Senior** ISU-listed competitions.
- Required minimum Belgian scores for Senior Challenger Series, European- and World Championships must be obtained in **Senior** ISU-listed competitions.
- Skaters of this Team may obtain a Figure Skating Level Test, PCS- level Test or required Minimum Scores on International ISU-listed Competitions and ISU-Events.

Skaters who have reached the minimum required Belgian scores for season 2018-2019 may be selected for the following ISU Events:

ISU Junior Grand Prix series 2017-2018:

<u>Ladies:</u>	Short	20.50 points - TES 18.00 points - Components 38.50 points – Total Segment Score
	Free	40.00 points - TES 37.00 points - Components 77.00 points – Total Segment Score

115.50 points – Result Score

<u>Men:</u>	Short	29.00 points - TES 26.00 points - Components 55.00 points - Total Segment Score
	Free	53.00 points - TES 53.00 points - Components 106.00 points – Total Segment Score

161.00 points – Result Score

ISU Junior World Championship 2019:

Ladies:

Short	26.00 points - TES 20.00 points - Components 46.00 points – Total Segment Score
Free	42.00 points - TES 40.00 points - Components 82.00 points – Total Segment Score

128.00 points – Result Score

Men:

Short	29.00 points - TES 28.00 points - Components 57.00 points – Total Segment Score
Free	55.00 points - TES 65.00 points - Components 120.00 points – Total Segment Score

177.00 points – Result Score

ISU Challenger series (Senior) 2018-2019:

Ladies:

Short	26.00 points - TES 21.00 points - Components 47.00 points – Total Segment Score
Free	43.00 points - TES 45.00 points - Components 88.00 points – Total Segment Score

135.00 points – Result Score

Men:

Short	31.00 points - TES 30.00 points - Components 61.00 points – Total Segment Score
Free	58.00 points - TES 58.00 points - Components 116.00 points – Total Segment Score

177.00 points – Result Score

ISU European Championship 2019:

<u>Ladies:</u>	Short	26.00 points - TES
		21.00 points - Components
		47.00 points – Total Segment Score
Free	44.00 points - TES	
	46.00 points - Components	
	90.00 points – Total Segment Score	

137.00 points – Result Score

<u>Men:</u>	Short	32.00 points - TES
		31.00 points - Components
		63.00 points – Total Segment Score
Free	59.00 points - TES	
	59.00 points - Components	
	118.00 points - Total Segment Score	

181.00 points – Result Score

ISU World Championship 2019:

<u>Ladies:</u>	Short	29.00 points - TES
		25.00 points - Components
		54.00 points – Total Segment Score
Free	48.00 points - TES	
	50.00 points - Components	
	98.00 points – Total Segment Score	

152.00 points - Result Score

<u>Men:</u>	Short	37.00 points - TES
		32.00 points - Components
		69.00 points – Total Segment Score
Free	63.00 points - TES	
	70.00 points - Components	
	133.00 points – Total Segment Score	

202.00 points – Result Score

- The Minimum **ISU** required TES for Short and Free program to participate in **Senior ISU Championships** (Europeans and Worlds) **can only be obtained in Senior International ISU-listed competitions**. Likewise, the **ISU** required Minimum Technical Elements Score for Short and Free program to participate in the **ISU World Junior Championships** **can only be obtained in International Junior ISU-listed competitions**.

Remark for JGP singles:

Example 1:

- When there are **three (3)** or more skaters who still have the age requirement to compete in a Junior Grand Prix and who have reached the required Belgian Scores, a selection will be made by the KBKF/FRBPA supported by the Judge Commission and Sport Coordinator.
- This selection will be made according the participated ISU-listed Competitions and/or the Belgian Championship in **Junior category** of the previous season in which the skaters participated.
- The **two (2)** skaters with the highest average of the Final Result Score (Short + Free Skating) will participate in the JGP's.
- The Federation will decide which skater is competing in which JGP.

Example 2:

- When there are only **two (2)** skaters who still have the age requirement to compete in a Junior Grand Prix and who have reached the required Belgian Scores in ISU-Listed Competitions and/or the National Belgian Championship, an evaluation will be made by the KBKF/FRBPA supported by the Judge Commission and Sport Coordinator based on the same procedure as example 1.
- If one of the skaters has the possibility to reach a place for World Ranking Points in JGP's, this skater will compete in both JGP's.
- If both skaters have the possibility to reach World Ranking Points, both skaters will become each one (1) JGP.
- If the Federation becomes more than two (2) JGP's from the ISU, the skater with the highest average will compete in two (2) JGP's.
- The Federation will decide which skater will enter in the JGP's.

Remark for ISU Junior World Championships singles:

- When there are **2 (two)** or **more** skaters who have reached the required Belgian Scores for Junior Worlds, an evaluation will be made by the KBKF/FRBPA supported by the Judge Commission and Sports Coordinator.
- This evaluation will be made according the participated ISU-listed Competitions in the category Juniors of the season in which the Championship takes place.
- The skater with the highest average of the Total Segment Score of the short program will participate on the specific Championship. In case of an equal average, the highest average of TES score in short program will be decisive.
- The closing date to obtain the Total Segment Scores of the short program in ISU-listed Competitions that count towards the average is **twenty-eight (28) days** before the first days (first official practice) of the specific Championship to count the points (TES short) for the average.
- The Total Segment Score of the short program is used for the evaluation since the short program is the qualifying program at Junior World Championship.

Remark for ISU Senior Europeans and World Championships single:

- In case Belgium got only one (1) spot at a Championships, if there are **2 (two)** or **more** skaters who have reached the required Belgian Scores for Senior Europeans and Worlds, an evaluation will be made by the KBKF/FRBPA supported by the Judge Commission and Sport Coordinator.
- This evaluation will be made by making an average of the required Scores of the short programs in International ISU-listed Competitions in the category Seniors in which the skaters participated of the season in which the Championship takes place
- The skater with the highest average of the Total Segment Score of the short program will participate at the specific Championship. In case of an equal average, the highest average of TES score in short program will be decisive.
- The closing date to obtain the Total Segment Scores of the short program in ISU-listed Competitions that count towards the average is **twenty-eight (28) days** before the first day (first official practice) at the specific Championship.
- The Total Segment Score of the short program is used for the evaluation since the short program is the qualifying program at European and World Championships.

Special remarks for ISU Championships, JGP's and Challenger series:

INVITATION:

- When a skater is selected by the Federation to participate in an ISU Event, the skater will receive an invitation for certain competition with all the official forms which need to complete by the head coach.
- **All** official forms must be **returned** by the **required deadline** mentioned in the invitation mail to the Sport Coordinator and the International Secretary. If this is **not** the case the entry won't be accepted by the Federation and the skater will **not participate** in the respective Event.
- If the skater is not interested in the proposed competition, the coach must inform the Sport Coordinator and the International Secretary immediately.

INJURY OR ILLNESS:

- If a skater who is entered for an ISU-Event becomes ill or injured and needs to withdraw, the coach must inform the Sports Coordinator and the International Secretary.
This must be done by mail and needs the attachment of a statement signed by a doctor written in the English language. Otherwise the Federation won't accept the statement and will not send it to the O.C. of the Event.
- In case of a long period of injury or illness, the respective coach of the skater needs to send first by mail to the Sport Coordinator a medical approval written by a doctor before the skater can enter in a ISU Competitions or Events. The skater must first have an appointment with the Sport Coordinator to skate both Programs before entering again in International ISU-listed Competitions and/or Events.

BOOKING OF THE FLIGHTS:

- The Federation is not responsible for flights for ISU Championships, GP Senior or JGP, the skater is responsible for the booking of their own travel arrangements as prescribed in the announcement.

TEAM LEADERS:

- The team leader is appointed by the Federation and is either a member of the board or an official.
- The team leader must participate the team leaders meeting and if possible also the medical meeting.
- The team leader must complete a team leader report which must be sent to the Sport Coordinator, International Secretary and the President of the federation within 7 days from the end of the competition of the event.
- Members of the team must inform the team leader in advance of the practices in which they will skate, which bus they will take to the ice rink and where they will warm up. The team leader is responsible for all forms in case anything occurs.

QUESTIONS AND INFORMATION:

- All questions about ISU-Events and JGP's should be sent to the Sport Coordinator and the International Secretary:

Sport Coordinator: vera.vandecaveye@skynet.be
International Secretary/President KBKF: president.skatebelgium@gmail.com

International Team B-singles

To be members of this team, skaters must have obtained the Minimum Scores for the following categories:

Basic Novice, Intermediate Novice, Advanced Novice Girls & Boys Junior and Senior Ladies & Men

MINIMUM BELGIAN SCORES FOR THE FOLLOWING CATEGORIES CONSIST OF:

Basic Novice and Intermediate Novice:

Technical Element Score (TES), Components Score **and/or Total Result Score.**

Advanced Novice, Junior and Senior:

Technical Element Score (TES), Components Score and Total Segment Score in short and free program, **or the Total Result Score**

THESE REQUIRED SCORES CAN BE OBTAINED AT THE FOLLOWING COMPETITIONS:

- National A-competitions & International Interclub A-competitions (in Belgium)
- Foreign International Interclub competitions selected by the Federations KBKF/FRBPA
- ISU-listed competitions
- Each minimum Belgian score can be obtained in different competitions.
- Skaters of this Team can obtain a Figure Skating Level Test and a PCS Level Test and/or obtain the Minimum Belgian scores of the BNT Team A (Junior, Senior) on competitions as described above.

Explanation about the category classification for Team B:

- **There are no Chick and Cubs** in Team B since the ISU has no minimum age requirement any more for Basic Novices and Intermediate Novices in International Competitions.
- **National Advanced Novice skaters younger than 13 years** who reach the required points for Basic Novice will be selected in Team B as Basic Novice International. If a skater also reaches the required points for Intermediate Novice, the skater can make the choice in which category he/she will compete.
- **National Advanced Novice skaters younger than 13 years** who reach the required points for Advanced Novice will be selected in Team B as Advanced Novice International.
- **National Advanced Novice Skaters older than 12 years** who reach the required points for Advanced Novice will be selected in Team B as Advanced Novice International. If they haven't reached the required points for Team B in Advanced Novice, these skaters cannot compete anymore in Intermediate Novice international in ISU-listed Competitions.
- **National Junior skaters age wise** who reach the required points for Junior will be selected for Junior International.
- **National Senior skaters age wise** who reach the required points for Senior will be selected in Team B as Senior International.
- Once a skater is selected for a certain category in Team B, the skater cannot compete any more in a lower category of the Team, except Junior skaters age wise who also obtained the Senior required points. These junior skaters can compete in both Junior and Senior categories.
- Selected skaters of the Team B must obtain the required Scores in the first half of the season 2018-2019 to be part of the BNT in the second half of the season.
- **In January 2019 a check of the marks will be made, and any adjustment will be published immediately on the Skate Belgium website. These new adjustments start from July 1st, 2019 and will be set for the first part of the season 2019-2020.**

The Scores to obtain for International ISU-listed competitions are as follows:

Novice A Girls

15.00 points - TES without bonus points
16.00 points - Components Score
31.00 points - Result without bonus points

Novice A Boys

15.00 points - TES without bonus points
15.50 points - Components Score
30.50 points - Result without bonus points

Intermediate Novice Girls

16.00 points - TES without bonus points
17.00 points - Components Score
33.00 points - Result without bonus points

Intermediate Novice boys

18.00 points - TES without bonus points
20.00 points - Components Score
38.00 points - Result without bonus points

Advanced Novice Girls

16.00 points - TES Short program without bonus points
12.00 points - Components Score Short program
28.00 points - Total Segment Score Short program without bonus points

24.00 points - TES Free program without bonus points
25.00 points - Components Score Free program
49.00 points - Total Segment Score Free program without bonus points
77.00 points – Final Result

Advanced Novice Boys

18.00 points - TES Short program without bonus points
13.00 points - Components Score Short program
31.00 points - Total Segment Score Short program without bonus points

28.00 points - TES Free program without bonus points
28.00 points - Components Score Free program
56.00 points - Total Result Free program without bonus points
87.00 points – Final Result

Junior Ladies

19.50 points - TES Short program without bonus points
17.00 points - Components Score Short program
36.50 points - Total Result Short program without bonus points

31.00 points - TES Free program without bonus points
36.00 points - Components Score Free program
67.00 points - Total Result Free program without bonus points
103.50 points – Final result

Junior Men

25.00 points - TES Short program without bonus points
24.00 points - Components Score Short program
49.00 points - Total Result Short program without bonus points

42.00 points - TES Free program without bonus points
47.00 points - Components Score Free program
90.00 points - Total Result Free program without bonus points
139.00 points – Final Result

Senior Ladies

24.00 points - TES Short program
22.00 points - Components Score Short program
46.00 points - Total Result Short program

40.00 points - TES Free program
43.00 points - Components Score Free program
83.00 points - Total Result Free program
129.00 points - Final Result

Senior Men

29.00 points - TES Short program
29.00 points - Components Score Short program
58.00 points - Total Result Short program

52.00 points - TES Result Free program
58.00 points - Components Result Free program
110.00 points - Total Result Free program
168.00 points - Final Result

Special remarks for recalculation of the required scores:

- Bonus points are included in the TES in the calculating system in Belgian Competitions. However, these Bonus points will be deducted from this TES and Total Segment Score to obtain the correct TES, Total Segment Score and Final Total result for the required points.
- In case a skater participates in Belgian National A- and International Interclub A-Competitions in a higher category than the minimum age category the scores will be recalculated to the respective category to enter the BNT. The recalculation in TES, Component will happen as follows:

For example: A Basic-Novice age wise skater participates in National A-Competition in Advanced Novice category. The last solo jump will not be considered for the recalculation of the TES Score. Except when the last solo jump is the only Axel type jump, which is required in the Free Skating Program then the second to last jump will be taken out. Spins and Steps will be recalculated (if needed) from level 3 to level 2.

Components wise the Judge Score for Transitions and Interpretation of the Music will also not be considered. Components Score will be recalculated with the respective factor.

Remarks for ISU-listed competitions singles:

INVITATION:

- Coaches of the selected skaters will receive an e-mail with an International ISU-listed Competition list form for the first part of the season. This form must be filled in by the head coach and returned by email latest at the specified deadline indicated on the form. This email must be sent to the Sport Coordinator.
- When a skater is selected by the federation to compete in a certain competition the head coach will receive an invitation by mail for that competition with all the official forms.
- All official forms must be returned by **the required deadline mentioned in the invitation mail** to the Sport Coordinator and the International General Secretary. If this is not the case the entry won't be **accepted** by the Federation and the skater **will not participate** in the respective competition.
- If the skater is not interested in the proposed competition, the coach must inform the Federation immediately by mail. This mail must be sent to the Sport Coordinator and the International Secretary.

INJURY OR ILLNESS:

- If a skater who is entered for an ISU-listed competition becomes ill or injured and needs to withdraw, the coach must inform the Sport Coordinator and the International General Secretary immediately. **This must be done by mail and needs the attachment of a statement signed by a doctor written in the English language.** Otherwise the federation won't accept the statement and will not send it to the O.C.
- In case of a long period of injury or illness, the respective coach of the skater must send first by email to the Sport Coordinator a medical approval written by a doctor before the skater can enter in a National A-Competition. The skater must first obtain the required points again on National A Competition before entering again in International ISU-listed competitions.

COMPETITION REQUIREMENTS:

- Selected skaters of the Team B cannot participate in ISU-listed Competitions when there is a National A-Competition or a Belgian International Interclub A- Competition on the same date as the ISU-listed Competition.
- When there are too many entries for the same category of an ISU-listed competition, the Federation will first select the skaters of this category with the highest Total Scores and will suggest entering the non-selected skaters in an ISU-listed Competition of similar level at another place and date.

BOOKING OF THE FLIGHTS:

- The Federation is not responsible for flights and hotel accommodation for ISU-listed competitions. The skater is responsible for the booking of his/her own travel arrangements as prescribed in the announcement.

QUESTIONS AND INFORMATION:

- All questions about ISU-listed competitions should be sent to the Sport Coordinator and the International Secretary:

Sport Coordinator: vera.vandecaveye@skynet.be
International Secretary/president KBKF: president.skatebelgium@gmail.com

International Team C-singles

To be members of Team C the following requirements must be obtained:

- have obtained at least **one (1)** of the Minimum Belgian Scores of the BNT Team B (TES, components, total score in short and/or free) in a National A-competition, Belgian International Interclub A-competition or an ISU-listed competition during the immediately preceding half part of the season.
- In case a skater participates in National A-Competition and Belgian International Interclub A-Competition in a higher category than the minimum age category the scores will be recalculated to the respective category to enter the BNT. The recalculation in TES, Component will happen as follows:

For example: A Basic Novice age wise skater participates in National A-Competition in Advanced Novice category. The last solo jump will not be considered for the recalculation of the TES Score. Except when the last solo jump is the only Axel type jump, which is required in the Free Skating Program then the second to last jump will be taken out. Spins and Steps will be recalculated (if needed) from level 3 to level 2.

Components wise the Judge Score for Transitions will also not be considered. Components Score will be recalculated with the respective factor.

- Selected skaters of the BNT Team C must obtain the required Belgian Minimum Scores in the first half of the season 2018-2019 to be part of the BNT in the second half of the season.
- In January 2019 a check of the marks will be made, and any adjustment will be published immediately on the Skate Belgium website. These new adjustments start from July 1st, 2019 and will be set for the first part of the season 2019-2020.
- For season 2019-2020 the requirements will be changed as follows:
Skaters who wish to be selected for Team C in Advanced Novice, Junior or Senior must obtain one (1) score in short program and one (1) score in the free skating of the current Minimum Belgian Scores of Team B.
Skaters who wish to be selected for Team C in Basic Novice and/or Intermediate Novice need to obtain still one (1) score of the free skating of the current Minimum Belgian Scores of Team B.

These skaters can participate in **foreign NON-ISU listed International Interclub Competitions selected by the federation KBKF/FRBPA.**

Remarks for foreign selected NON-ISU listed interclub competitions:

INVITATION AND ENTERING:

- After receiving the announcements of the selected foreign NON-ISU listed interclub competitions, the National Secretary will mail these to the relevant club secretaries, as well as the list of BNT Team C skaters who can enter that competition.
- The clubs of participating skaters of the BNT Team C, not the national Federation, must send in the entries to the O.C. of the competition. The club must also mail a copy of the entry form to the Sport Coordinator and the National Secretary.
- The clubs of participating Team C skaters must send in the complete results (including judges' score) not later than five days after the competition. If this is not the case, the scores won't count towards the scores for the BNT Team nor to obtaining a higher level. The results must be sent by mail to:

National Secretary: secretariaat.kbkf@telenet.be
Sport Coordinator: vera.vandecaveye@skynet.be

BOOKING OF THE FLIGHTS:

- The Federation is not responsible for flights and hotel accommodation for ISU-listed Competitions. The skater is responsible for the booking of his/her own travel arrangements as prescribed in the announcement.

OTHER INFORMATION:

- Immediately after obtaining the selection criteria, the skater is given the opportunity to participate in the selected foreign NON-ISU listed Interclub Competitions.
- Skaters can obtain a Figure Skating Level Test or a PCS Level Test in the selected foreign NON-ISU listed Interclub Competitions, and/or obtain one or more of the Minimum Scores of the BNT Team.
- Skaters of the BNT Team B can participate in the selected foreign NON-ISU listed Interclub Competitions in a higher category than the category in which they were selected in the BNT Team B (ISU-listed competitions) if they obtain the requirements for the higher category.
- If a skater of the BNT Team B enters a selected foreign NON-ISU listed Interclub Competition in a higher category, the skater must participate in future Belgian National and International Interclub A Competitions in that same higher category.

Synchronized skating

General rules for International ISU-listed Competitions and ISU Events:

- The National Belgian Team synchronized skating will exist of one (1) team, named Team-A synchro.
- Only the KBKF/FRBPA can enter Synchro Teams on International ISU-listed Competitions (abroad)*, Junior World- and Senior World Championships.
* Wintercup synchronized is an ISU-listed Competition in Belgium where all Belgian Teams can be entered by the respective clubs. This is the only exceptional Competition to the rule mentioned above.
- Synchro Teams of BNT Team A synchro can always compete in International Interclub Competitions (non-ISU listed Competitions) if they so wish. If this is the case the respective club must enter their Team(s)

Citizenship requirements:

Synchro Teams of Belgian skating clubs can compete in International ISU-listed Competitions and International Interclub Competitions if:

- They have the Belgian citizenship, (75% of a Team).

For all International Competitions see the latest ISU communication:

ISU Communication n° 2030 – Rule 109 – Citizenship Residence Requirements and Clearance Procedure.

International Team A-synchronized skating

To be a member of this team, synchro teams must have obtained a Minimum Total Score in an **ISU-listed Competition in the ISU recognized categories Junior A for Junior and Senior A for Senior.**

Synchro Teams can be selected for ISU events.

These events are Junior Worlds Synchronized Skating and World Championships.

ISU Synchronized Skating Junior World Challenge Cup 2018:

Minimum Total Score **78.00** points

ISU World Synchronized Skating Championships 2017:

Minimum Total Score **100.00** points

The Minimum Total Score must be obtained in an ISU-listed competition during the ongoing or immediately preceding season.

Special remarks for ISU Junior World synchronized skating and, ISU World Championships synchro:

- When there are 2 (two) Teams who have reached the Minimum Total Score for Junior Worlds or World Synchronized Skating Championships **in the previous season**, an evaluation will be made by the KBKF/FRBPA supported by the Judge Commission and Sports Coordinator.
- In this case, the evaluation can only be made by comparing three (3) ISU-listed Competitions in which all the teams are competing in **the season in which the Championship (Junior World, or Worlds) takes place**.
- The Sport Coordinator will make the selection of **these three (3) ISU-listed Competitions**. If necessary, this selection will be announced at the end of June before the start of a new season at the selected Teams.
- The selection will be based on a point system.
The point system will work as follows:
The Team which achieved the best result at the ISU-listed competition gets three (3) points.
The Team which achieved the second best result at the ISU- listed competition gets two (2) points.
The Team which achieved the third best result at the ISU-listed competition gets one (1) point.
- The Team with the **best total points result** after the three (3) selected ISU-listed competitions will be selected for the respective ISU event.
- In case a Team of the BNT Team A Synchro **cannot** participate all three (3) selected ISU-listed competitions (for some reasons), this team is automatically not included in the selection for the respective ISU event.

Remarks for ISU-listed Competitions and ISU Championships synchro:

INVITATION:

- When a Team is selected by the Federation to compete in an ISU Championship the team manager/head coach will receive an invitation for that Championship with all the official forms which must be completed by the team manager.
- **All official forms** must be returned **by the required deadline mentioned in the invitation mail** to the Sport Coordinator and the International General Secretary. If this is **not the case** the entry **won't be accepted** by the Federation and the team **will not participate** in the respective competition.
- If the Team is not interested in the proposed competition, the team manager must inform the Federation immediately. This must be done by mail to the Sport Coordinator and the International General Secretary.

WITHDRAWAL:

- If a Team is entered for an ISU-Championship and needs to withdraw for any reason, the team manager must inform the Federation immediately. This must be done by mail to the Sport Coordinator and the International General Secretary.

TEAM LEADERS ISU CHAMPIONSHIPS ONLY:

- The team leader is appointed by the Federation and is either a member of the board or an official.
- The team leader must participate the team leaders meeting and if possible also the medical meeting.
- The team leader must complete a team leader report. This report must be sent to the Sport Coordinator, the International Secretary and the President of the federation within 7 days from the end of the competition of the event.

- Members of the team must inform the team leader in advance in which practices they will skate, which bus they will take to the ice rink and where they will warm up. The team leader is responsible for all forms in case anything occurs.

BOOKING OF THE FLIGHTS OR TRANSPORTATION:

- The federation is not responsible for flights for ISU Championships. The team is responsible for the booking of their own travel arrangements as prescribed in the announcement.

OTHER QUESTIONS:

- All questions about ISU-Events should be sent to the Sport Coordinator and the International Secretary.

Sport Coordinator: vera.vandecaveye@skynet.be
International Secretary/president KBKF: president.skatebelgium@gmail.com